

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY May 21, 2009 – 7PM**

**MINUTES**

**PLEDGE OF ALLEGIANCE** was recited by all present.

**OATH OF OFFICE** - New Commissioner Don Fritch recited the oath of office and was sworn in by Chairwoman Denise Ridner. Chairwoman Ridner welcomed him aboard the Commission.

**CALL TO ORDER:** Chairwoman Ridner called the meeting to order at 7:01pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**Roll Call**

**Present:**

Commissioner Victor Rodriguez, Chairwoman Denise Ridner, Commissioner Robin Foster, Commissioner Peter Gori (7:07pm), Commissioner Maribel Garland, Commissioner Don Fritch and Alderwoman Carolyn Blackman (7:12pm), Luis Acevedo, DPW Superintendent, Alice Gilbert, Recreation Secretary.

**Absent:** Vice Chairman, Tom Iwicki

**Also Present from Public:** Nancy Hagerich, Senior Citizen Committee

**PUBLIC PORTION**

**MOTION:** To suspend the regular order of the Meeting and open this portion of the meeting to the public  
made by: Commissioner Victor Rodriguez

**SECONDED BY:** Commissioner Robin Foster

**ALL IN FAVOR** **MOTION CARRIED.**

**Nancy Hagerich**, Senior Citizen Committee gave her monthly report to the Commissioners. Nancy would like to plan a trip for the summer, either back to Point Pleasant or to the Jefferson House for lunch. She was hoping some funds would be allocated in the budget for a trip.

**MOTION:** To close the public portion of the meeting and return to the Regular Order of the Meeting  
made by: Commissioner Robin Foster

**SECONDED BY:** Commissioner Victor Rodriguez.

**ALL IN FAVOR** **MOTION CARRIED.**

## **Chairwoman's Report**

### **Discover Dover Day**

Chairwoman Denise Ridner gave a short report on Discover Dover Day. She asked that all the commissioners chose a committee and participate in helping plan the event. The committees include the following: Fundraising, Entertainment, Business, Restaurants, Public Relations, Churches, Schools and Sports, Setup and Operations. Chairwoman Ridner also discussed purchasing 3-5 pop up tents which could be used for outdoor events when needed, including Discover Dover Day and the Senior Picnic.

**Financial Statements** - Chairwoman Ridner discussed requirements set forth for collecting financial statements from the sport supervisors for each program. In the future a copy of the bank statements along with the financial statement should be submitted within 30 days of the last day of the program.

Website - Chairwoman Ridner discussed better utilization of the website for Recreation programs, especially sport programs. It could be used to highlight players, scores and other events. Photos could be put on the website to showcase the sports.

**Little League Concession Stand Repairs** - Chairwoman Ridner reviewed her meeting with Mr. Close, Town Administrator regarding the plans for restoring the Concession Stand. It will have to be reviewed by the Insurance investigator and plans are to rebuild and will take some time before any work begins.

### **Use of Facility Applications - Town Property**

Chairwoman Ridner reviewed the following applications with the Commissioners:

1) Sharon Yawger of 51 Davis Ave, Cub Scout Leader of Pack 187 (Dover Cub Scouts) would like permission for use of **Water Works Park** picnic area on **Sunday, June 28, 2009** from **12:00noon to 5:00pm** for a family picnic. Approximate number attending will be 100 people. No alcohol will be served. She has been advised to see the Fire Official for a permit to use grills, sterno or any other type of cooking.

2) Andrea Saks of the Marie V. Duffy School in Wharton would like permission for use of **Water Works Park** on **Friday, June 19, 2009** from **9:00am to 12:00noon** for a 5th grade picnic. No cooking will be done, they are bringing bag lunches. No alcohol will be served. She has submitted insurance certificate and security deposit.

**MOTION:** To approve the above listed applications was made by Commissioner Robin Foster.

**SECONDED BY:** Commissioner Victor Rodriguez.

**ALL IN FAVOR** **MOTION CARRIED.**

**Committee Reports:** Luis Acevedo, DPW Superintendent reported the parks were undergoing a Spring cleaning, especially JFK Park for the Memorial Day Parade and Service.

Playground Mulch was put in at JFK Park, along with flowers and flag pole was painted.

**King Field** - Luis said the insurance adjustor was there and will take at least 2 months to review. The bathrooms must be ADA compliant and new backstops need to be put in at the whole complex. Discussion took place with the Town Engineer about possibly adding a second floor. The footprint of the building must remain the same. New grading must be put in and grass added to the sides. Lights need to be put in at King II. Discussion also took place of having vinyl signs and banners due to safety issues. Dugouts also need to be considered for future improvements with roofs to provide shade. Baseball fields will be used strictly for baseball and softball in the future, no soccer will be allowed. The goal is to have everything ready for opening day next Spring.

**Hooey Park** - Luis will get an estimate for lights. Wood carpet will be installed under playground equipment.

Luis will get prices on rubber mulch for future plans for the parks. He will also check with the Town administrator to see what plans are in the works for future improvements at all the parks.

**Special Events:**

Chairwoman Ridner reviewed the upcoming events as follows:

**Discover Dover Day** - Will be held on Saturday, June 12, 2010. Commissioners should all lend a helping hand, volunteer for a committee, if you have not already done so.

**Dover Recreation Trips**

**Friday, June 5, 2009** - Bus trip to NY Botanical Gardens and South Street Seaport. **Sold Out**

**Saturday, July 11<sup>th</sup>** adult bus trip to Paper Mill Playhouse to see "**The Full Monty**". \$95.00 per person/ \$90 per Senior Citizen, includes Orchestra seat ticket for 8:00pm show, dinner at Charlie Brown's Steakhouse and coach bus transportation. Bus leaves Prospect Street at 5:00pm returns approximately 10:30pm. Alice reported that she has cut the trip down to 30 tickets, of which 27 are sold. She could not chance losing money by waiting to fill up the bus.

**Summer Program Changes** - Chairwoman Ridner reported on changes in policy - a sign in and out policy and id required by parents of children. Photo id will be required from parents at signups and they will need to sign children in and out each day.

**Summer Program Registration** - Saturday May 30, 2009 and Saturday, June 13, 2009 from 9:00am to 12:00pm at the Dover Recreation office. Chairwoman Ridner asked commissioners needed to volunteer to work a station. There will be five stations - the following tasks need to be done : Someone is needed to translate in Spanish, someone to take pictures of parents and make copies of driver licenses, someone to check over forms and make sure all the information is filled out and forms are signed, someone is needed to help with collecting money and issuing receipts and hand out t-shirts. Commissioners Maribel Garland and Don Fritch both offered to help out.

**Summer Program Counselor Training** - **June 20, 2009 at 9:00am** in the fire house. Chairwoman Ridner said she would like the commissioners to attend, introduce yourself to the counselors, and be part of the program.

**Summer Recreation Programs to fulfill Municipal Alliance requirements: Alice Gilbert reviewed the following programs tentatively scheduled for this year:**

**Project PRIDE** - NJ Dept of Corrections will be held in the firehouse downstairs on Monday July 27, 2009 from 10:00am to 2:00pm. Prisoners will tell their stories of drug and alcohol abuse to our teen program.

**Alcohol & Tobacco Awareness Programs** - will be scheduled with the new Health Coordinator when she begins in June.

**Gang Awareness program** presented by Morris County Sherriff's Officer Ed Santana tentatively scheduled for Wednesday July 29, 2009 or Tuesday, August 11th. - ages 9 thru 15.

**Mental Health Players of Morris County** have been contacted to see if they can do a presentation on drug and alcohol abuse for Water Works Park on Thursday, July 23rd . See flyer in your folders.

**Internet Safety Program from Morris County Prosecutor's office** - Detective Keisha Higgs will provide a program - tentative dates are Wednesday, July 15th or Thursday, July 16th

Chairwoman Ridner asked if anyone has any other ideas for programming, if so, please bring them to the next meeting for discussion.

**Senior Picnic** - Thursday, Sept. 3, 2009 with rain date of Friday, Sept. 4, 2009 - Need to discuss hiring some type of entertainment. Alice will contact Lou Gatto from 45RPM to see if he would like to DJ again this year. If he is not available, suggestion was made to contact Dr. J. at Attilio's Restaurant to see if he might like to do it.

**Sport Programs**

**Meeting with Mr. Bullock** - Chairwoman Ridner said she will schedule meeting w/ athletic director to discuss plans for sports camps - Victor, Denise, Alice and Luis to attend.

**Soccer** - Spring Soccer is closed. Fall soccer signups will begin tonight, May 21<sup>st</sup> 2009, May 28, 2009 and June 11, 2009 at the Dover American Legion from 7:00pm to 9:00pm.

**Voucher List:**

<b><u>P.O. NUMBER</u></b>	<b><u>VENDOR NAME</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
09-00931	Gregg Heinzmann	Summer Staff Training	\$500.00
09-00921	Amelia Cina - Refund	NY Botanical Garden	30.00
09-00893	Morris County Park Commission	Trip to Lewis Morris Pk 2 buses / 110 patrons	\$270.00
09-00975	Alice Gilbert	Replacement Cartridge for printer	\$71.68

**MOTION:** To approve the above Voucher List made by Commissioner Peter Gori.

**SECONDED BY:** Commissioner Robin Foster.

**ALL IN FAVOR MOTION CARRIED.**

**Correspondence** - Chairwoman Ridner reviewed the following with the Commissioners:

**Sent**

- 1) Letter to Michael Ritter of NJ Dept. of Corrections requesting the Project Pride Program for our drug/alcohol awareness requirement of Municipal Alliance funding on Monday, July 27, 2009.
- 2) Letter and email sent to Detective Keisha Higgs requesting a presentation on Internet Safety for our Summer Program children at Water Works Park. Tentative dates are Wednesday July 15th or Thursday, July 16th.

**Received**

- 1) Email from Mr. Ritter of NJ Dept. Corrections scheduling Project Pride Program for Monday, July 27, 2009 to be held in the Firehouse from 10am to 2:00pm.
- 2) Email from Detective Higgs letting us know that the Morris County Prosecutor's office will be able to do the Internet Safety Program, and she will be in touch prior to confirm a date.
- 3) Emails from Connie Sibona Foster, Municipal Alliance Chairwoman regarding the Mental Health Association of Morris County (see flyer).
- 4) Email from Connie Sibona Foster, Municipal Alliance advising of 2009 Funding DEDR and Cash Match from the town. Teen Program is \$2700 DEDR funding and \$675.00 Town match.

**Minutes of April 9, 2009 Meeting**

**MOTION:** to approve Minutes as written was made by Commissioner Robin Foster.

**SECONDED BY:** Commissioner Victor Rodriguez.

**ALL IN FAVOR** **MOTION CARRIED.**

**Adjourn to Executive Session to discuss personnel matters.**

**MOTION:** was made by Commissioner Rodriguez to go into Executive Session.

**SECONDED BY:** Commissioner Peter Gori.

**ALL IN FAVOR** **MOTION CARRIED.**

**Return from Executive Session:**

**Secretary Alice Gilbert called Roll as follows:**

**Present:** Commissioner Rodriguez, Chairwoman Ridner, Commissioner Foster, Commissioner Gori, Commissioner Garland, Commissioner Fritch and Alice Gilbert, Secretary.

**Absent:** Vice-Chairman Iwicki.

**MOTION:** To eliminate Recreation Spring Soccer beginning in 2010 and Fall Baseball beginning in 2009 was made by Commissioner Foster.

**SECONDED BY:** Commissioner Gori.

**ALL IN FAVOR** **MOTION CARRIED.**

**Adjournment:**

**MOTION:** To adjourn was made by Commissioner Foster.

**SECONDED BY:** Commissioner Rodriguez.

**ALL IN FAVOR** **MOTION CARRIED.**

**Next Meeting will be held on June 11, 2009 at 7:00pm in the Court Room at Town Hall.**

Respectfully submitted,

*Alice Gilbert, Secretary*

Dover Recreation Commission